Warsaw Central School Board of Education

Regular Meeting Agenda for April 11, 2023 at 6:30 p.m.

- I. Call to Order and Roll Call
- II. Pledge of Allegiance to the Flag
- III. Public Comments
- IV. Spotlights
 - A. Budget Presentation
- V. Approve Minutes for March 28, 2023
- VI. Communications
- VII. Superintendent's Reports
- VIII. Unfinished Business
- IX. New Business
 - A. Approve/Adopt Budget/Proposition
 - B. Approve Property Tax Report Card
 - C. Approve Library Proposition
 - D. Approve Election Workers
 - E. Approve 2023-24 Non-Public Transportation Requests
- X. New Items by Board Members
- XI. Approve Special Education Recommendations
- XII. Personnel
 - A. Approve Seasonal Laborer Positions
 - B. Approve Summer Program 2023 and Positions
 - C. Approve Personnel Schedule 549
 - D. Approve Amendment to Superintendent's Contract
- XIII. Adjournment

The regular meeting of the Warsaw Central School Board of Education was called to order at	Call to Order
p.m. in the Building by,	
Members Present:	Roll Call
Members Absent:	
Others Present:	
led the Pledge of Allegiance to the Flag.	Pledge to Flag
2023-24 Budget Presentations - Ms. Grisewood	Spotlights
Moved by that the Board approve the	3/28/23
minutes for the meetings of March 28, 2023, as written. Motion Carried: Yes	Minutes Approved
	Supt.'s Reports
of the Superintendent, the Board of Education adopt the 2023-2024 Budget in the amount of	Budget/ Proposition Adopted
Shall the following resolution be adopted, to wit:	
RESOLVED, that the budget for the Warsaw Central School District (the "District") For the fiscal year commencing July 1, 2023 and ending June 30, 2024, as presented by the Board of Education of the District, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District, to be levied and collected as required by law.	
Motion Carried: Yes, No, Abstain	
Property Tax Report Card for 2023-24, as per attached. Motion Carried: Yes	Property Tax Report Card Approved
approve the library proposition for presentation to the voters in the following form:	Library Proposition Approved

increased from \$43,963.00 to	\$45,331.00 and that the H	ration of the Warsaw Public Library be Board of Education of the be authorized to levy the necessary	
Motion Carried: Yes	, No	, Abstain	
Moved by following resolution, to-wit.	, seconded by	that the Board approve the	Election Workers Approved
	Annual District Meeting	of the qualified voters of said School	
WHEREAS, it is now desired Annual District Meeting; NC		tment of election workers for said	
RESOLVED, by the Board o New York, as follows:	f Education of Warsaw Co	entral School District, Wyoming County,	
		aid School District, is hereby appointed ing referred to in the preambles hereof.	
Section 2. Mary F. Rudgers i	s approved as voting mach	nine coordinator/election inspector.	
act as inspectors of election of	of said Annual District Me tor voting machine to be to	d School District are hereby appointed to eting, so that there shall be at least two used thereat: Mary F. Rudgers, Kathleen	
Section 4. Kathleen Humphro	ey is hereby designated as	chief election inspector.	
provided, shall be entitled to necessarily spent on the dution authorized and directed to give	minimum wage compensates of his/her office. The Claye written notice of appoint	Annual District Meeting, as herein ation for each hour actually and erk of said School District is hereby atment to the persons hereby respectively sectors of election for said Annual	
Section 6. This resolution sha	all take effect immediately		
Motion Carried: Yes	, No	, Abstain	
non-public transportation req Discipleship during the 2023	uests of Flint/Treadwell to -24 School Year, as long a	that the Board approve the and from Gilead School of as the requests are within the required , No,	Non-Public Transportation Request Approved

				New Items By Board Members
Moved by	, seconde	d by	that the Board appoint	Clerk Pro Tem
G : 1 W	as Clerk Pro Tem fo	r the remainder of the	Board Meeting. Motion	Appointed
Carried: Yes	, No	, Abs	stain	
The District (Clerk Pro Te		p.m. and the follow	wing took place as recorded by	·,
			Tawnnee Con District Cl	~
	, seconde	d by	that the Board enter Executi	
	, No	, Abstain		Session
Moved by	, seconde	d by	that the Board resume regula	ar Regular Session
session at	p.m. Mot	tion Carried: Yes	, No	
Moved by	, seconde	d by	that the Board approve the	Special Education
special educa	ation placements recomme	ndations, as follows:		Placements
	C :44	C : IEI	· (CCE)	Approved
		e on Special Educa		
	Date of Meeting/ Amendment	Studen	t Number(s)	
	3/22/23	900-37-5794		
	3/29/23	900-37-6691		
	3/30/23	900-37-6870; 900-	-37-6562	
		tee on Special Educ		
	Date of Meeting/	•	t Number(s)	
	Amendment	1.5 5 5 5 5 5 5 5 5		
	3/20/23	900-37-7146		
	3/22/23	900-37-7157; 900-	-37-6143;	
	3/27/23	900-37-5693(A)	-	
	3/29/23	900-37-7203		
	3/30/23	900-37-6812		
	Committee on P	re-School Special E	Education (CPSE)	
	Date of Meeting/	Studen	t Number(s)	
	Amendment			
	3/29/23	900-37-7377; 900-	-37-7381	
	3/30/23	900-37-7363		
	(A) = Amendr	nent Agreement – N	o Meeting	
Motion Carri	ied: Yes	, No	, Abstain	<mark>.</mark> .

Moved by of the Superintendent, the B (as needed) to work a maxin laborers) between July 1, 20 vacant. Motion Carried: Ye	oard approve four panum of 400 hours ead 23 and August 31, 2	art-time temporar ch (at the approve 2023. If not neede	ed starting rate for seasonard, the positions will remain	ns al	Seasonal Laborer Positions Approved
Moved by of the Superintendent, the B	, seconded by oard approve Summ	ther Program 2023	nat, upon the recommenda, as follows:	tion	Summer Program 2023 Approved
July 10, 2023 - August 3, 20 Students attend 9 am - 12 N For students entering 1st gra	oon	• ,			
Teachers and Paraprofe	ssionals				
6-7 Teachers x 4 hours/day	+ 6 planning hours +	1 hour meeting	= 71 hours x contractual c	ost	
6-8 Paraprofessionals x 4 ho	ours/day = 64 hours	x current employ	ee rate		
Rates per hour at the contract	ctual cost				
Supplies / Field Trips					
Supplies - \$3,450					
Field Trips / Events - \$3,500)				
Transportation					
2 bus runs/day x 16 days @	the contracted rate v	with C&F Transp	ortation		
Additional Staff					
Social Worker - Contractual Counselor - Contractual Su Nurse - Contractual Summe	mmer Days				
Motion Carried: Yes	, No	,	Abstain		
Moved by of the Superintendent, the B Carried: Yes	oard approve Person	nnel Schedule 549	9, as proposed. Motion	tion	Personnel Schedule 549 Approved
Moved by amendment to the Superinte to execute said amendment. Abstain	, seconded by ndent's Contract, as Motion Carried: Y	proposed, and au	nt the Board approve the athorize the Board Preside , No	nt ,	Supt's Contract Amendment Approved

Regular Meeting April 11, 2023

Moved by	, seconded by		that the regular	meeting of the		Adjournment
Warsaw Central School Board	d of Education	be adjourned at		p.m.; subject		
to the call of the President. M	Iotion Carried:	Yes	, No	,		
Abstain						
				Clerk Pro Tem		

2023-2024 WARSAW CENTRAL OA121/2023 PROPOSED BUDGET FOR ADOPTION

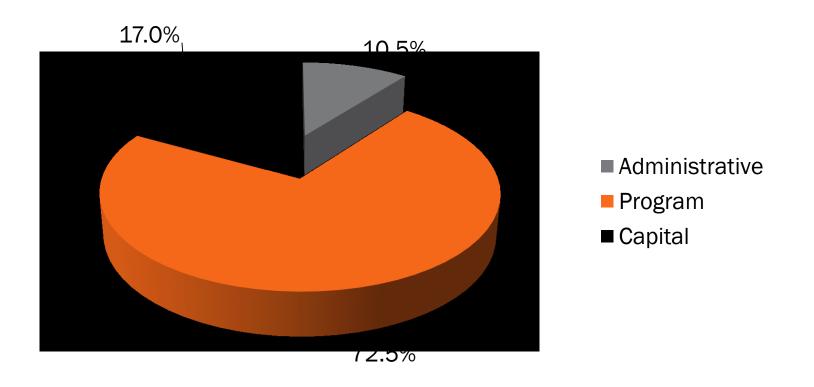
2023-2024 PROPOSED EXPENDITURES

2023-2024 PROPOSED	\$24,041,000
2022-2023 APPROVED	\$22,743,000
INCREASE FROM 2022-2023	\$1,298,000 5.71%

2023-2024 COMPONENT BUDGET

Total Proposed Budget	2022-2023	2023-2024 Proposed	Increase / Decrease
Administrative	\$2,391,545	\$2,512,427	\$120,882
Program	\$16,467,318	\$17,439,754	\$972,436
Capital	\$3,884,137	\$4,088,819	\$204,682
Total	\$22,743,000	\$24,041,000	\$1,298,000

2023-2024 COMPONENT BUDGET



KEY IMPACT ITEMS - EXPENSES

- Decrease in Teachers' Retirement contribution from 10.29% to 9.76%
- Increase in Employees' Retirement contribution rate from 11.8% to 13.1%
- Contractual obligations Salary and benefits
- Increase in BOCES usage and rates
- Increase in Special Education Costs Student needs and placements
- Increase in Transportation expenses Increase in number of runs and rate based on CPI

KEY IMPACT ITEMS - REVENUE

- Increase in State Aid
- Decrease in BOCES Aid
- Decrease in use of Reserves and Fund Balance
- Use of Federal Grants

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Board of			
Education/Clerk*			
Salaries	\$18,200	\$13,000	(\$5,200)
Contractual	\$22,300	\$23,400	\$1,100
Supplies	<u>\$2,100</u>	<u>\$2,000</u>	<u>(\$100)</u>
*Board Consultants,			
Memberships Annual Vote,			
District Clerk, Workshops	\$42,600	\$38,400	(\$4,200)

Change in staffing - Increase in contractual obligations - Increase in BOCES rate for Board of Education Institute.

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Chief School*			
Salaries	\$223,420	\$209,760	(\$13,660)
Contractual	\$15,300	\$15,800	\$500
Supplies	<u>\$700</u>	<u>\$700</u>	<u>\$0</u>
*Superintendent, District			
Clerk, Conferences,			
Memberships	\$239,420	\$226,260	(\$13,160)

Change in staffing - Increase in contractual obligations

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Finance*			
Salaries	\$188,800	\$204,400	\$15,600
Equipment	\$0	\$0	\$0
Contractual	\$121,057	\$125,200	\$4,143
Supplies	<u>\$1,800</u>	<u>\$2,100</u>	<u>\$300</u>
*Business Office,			
Memberships, Trainings,			
Auditors, Tax Collecting,			
Professional Services, Purchasing	\$311,657	\$331,700	\$20,043

Change in staffing - Increase in contractual obligations - Increase in BOCES rates and professional services (auditors)

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Staff*			
Salaries	\$37,500	\$0	(\$37,500)
Contractual	\$140,500	\$216,000	\$75,500
Supplies	<u>\$700</u>	<u>\$700</u>	<u>\$0</u>
*Legal, Personnel,			
Public Information,			
Newsletters	\$178,700	\$216,700	\$38,000

Staffing changed to BOCES employee - Increase in contractual obligations - Increase in BOCES rates for legal services and public information

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Central*			
Salaries	\$768,900	\$862,500	\$93,600
Equipment	\$75,000	\$75,000	\$0
Contractual	\$597,000	\$656,500	\$59,500
Supplies	<u>\$150,000</u>	<u>\$161,000</u>	<u>\$11,000</u>
*Maintenance			
Department, Utilities,			
Equipment, Central			
Storeroom Supplies	\$1,590,900	\$1,755,000	\$164,100

Increase in salaries and contractual obligations - Increase in fire inspections and energy management systems - Door replacements not in building project - Increase in equipment repair -Increase in supplies

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Special*			
Contractual	\$96,000	\$117,000	\$21,000
BOCES Admin	\$225,927	\$237,300	<u>\$11,373</u>
*Insurance, Refund of			
Taxes, BOCES			
	\$321,927	\$354,300	\$32,373

Large increase in Cybersecurity insurance in 2022-2023 - Increase in BOCES Administrative expense

ADMINISTRATION AND IMPROVEMENT

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Curriculum*			
Salaries	\$225,800	\$236,500	\$10,700
Contractual	\$156,700	\$172,000	\$15,300
Supplies	<u>\$1,500</u>	<u>\$1,000</u>	<u>(\$500)</u>
*Dir. Of Curric & Instruction,			
Team Leaders, Advisors,			
Conferences			
	\$384,000	\$409,500	\$25,500

Increase in contractual obligations - Increase in conference requests

ADMINISTRATION AND IMPROVEMENT

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Supervision*			
Salaries	\$569,400	\$601,600	\$32,200
Equipment	\$4,000	\$5,500	\$1,500
Contractual	\$68,000	\$74,000	\$6,000
Supplies	<u>\$17,000</u>	<u>\$18,000</u>	<u>\$1,000</u>
*Staff, Equipment and			
Supplies for Building Main			
Offices. Resource Officers			
	\$658,400	\$699,100	\$40,700

Increase in contractual obligations - 10 month to 12 month position for Elementary Assistant Principal - Increase in Resource Officer expense

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Regular School*			
Salaries	\$4,701,200	\$4,871,500	\$170,300
Equipment	\$34,600	\$20,000	(\$14,600)
Contractual	\$46,600	\$55,655	\$9,055
Supplies	\$94,300	\$96,200	\$1,900
Tuition	\$40,000	\$35,000	(\$5,000)
Textbook	\$42,850	\$38,300	(\$4,550)
BOCES	<u>\$320,000</u>	<u>\$366,000</u>	<u>\$46,000</u>
*Elementary, Middle, High			
School Staff, Substitutes, Supplies, Textbooks			
	\$5,279,550	\$5,482,655	\$203,105

Increase in contractual obligations - Decrease in equipment requests - Increase in elementary field trips - Decrease in textbook requests - Increase in BOCES rates and tutoring

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Special Education*			
Salaries	\$1,728,000	\$1,845,900	\$117,900
Equipment	\$3,000	\$3,300	\$300
Contractual	\$135,000	\$146,000	\$11,000
Supplies	\$18,900	\$25,000	\$6,100
Tuition	\$450,000	\$650,000	\$200,000
BOCES	<u>\$803,000</u>	<u>\$840,500</u>	<u>\$37,500</u>
*Special Education Faculty and Staff, Supplies, Tuition			
	\$3,137,900	\$3,510,700	\$372,800

Increase in contractual obligations - Correct coding for school monitor positions - Change in student placements

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Occupational			
Education*			
Salaries	\$264,000	\$277,000	\$13,000
Equipment	\$0	\$0	\$0
Contractual	\$1,400	\$1,400	\$0
Supplies	\$16,300	\$17,700	\$1,400
BOCES	<u>\$577,000</u>	<u>\$549,000</u>	(\$28,000)
*Art, Technology, Agriculture, BOCES Career and Tech.			
	\$858,700	\$845,100	(\$13,600)

Increase in contractual obligations - Increase in supplies - Decrease in BOCES cost for Career and Technology (60 students to 55)

	2022-2023	2023-2024	Increase /
	Budget	Proposed	(Decrease)
Special School* Summer School Driver Education *BOCES Summer School, BOCES Driver Education Program	\$32,986	\$25,250	(\$7,736)
	<u>\$13,000</u>	<u>\$13,750</u>	<u>\$750</u>
	\$45,986	\$39,000	(\$6,986)

Decrease in summer school - Driver education in summer

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Library*			
Salaries	\$102,700	\$108,000	\$5,300
Equipment	\$1,600	\$1,500	(\$100)
Contractual	\$55,600	\$53,200	(\$2,400)
Supplies	\$4,500	\$6,700	\$2,200
Loan Program	<u>\$12,000</u>	<u>\$12,600</u>	<u>\$600</u>
*Library Media,			
Books, Supplies,			
Databases	\$176,400	\$182,000	\$5,600

Increase in contractual obligations - Decrease in equipment requests - Decrease in BOCES service (printing) - Increase in supplies

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Computer*			
Salaries	\$131,000	\$142,400	\$11,400
Equipment	\$17,000	\$7,000	(\$10,000)
Hardware	\$25,000	\$25,000	\$0
Contractual	\$1,000	\$1,000	\$0
Supplies	\$9,000	\$12,000	\$3,000
Software	\$16,000	\$22,000	\$6,000
BOCES	<u>\$708,000</u>	<u>\$793,000</u>	<u>\$85,000</u>
*Technology Dept., all software, hardware,			
copiers, supplies	\$907,000	\$1,002,400	\$95,400

Increase in contractual obligations – Decrease in equipment requests – Increase in software (district budget and BOCES)

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Guidance*			
Salaries	\$321,950	\$298,500	(\$23,450)
Equipment	\$0	\$0	\$0
Contractual	\$7,100	\$6,800	(\$300)
Supplies	<u>\$7,500</u>	<u>\$7,700</u>	<u>\$200</u>
* Guidance Office, Career			
Coordinator, Testing			
	\$336,550	\$313,000	(\$23,550)

Increase in contractual obligations - Includes summer days - Change in staffing

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Health Services*			
Salaries	\$121,600	\$127,100	\$5,500
Equipment	\$1,000	\$4,000	\$3,000
Contractual	\$30,900	\$35,900	\$5,000
Supplies	<u>\$8,500</u>	<u>\$4,500</u>	<u>(\$4,000)</u>
* Nurse's Offices, School			
Physician			
	\$162,000	\$171,500	\$9,500

Increase in contractual obligations - Includes summer days - Increase in equipment - Decrease in supplies

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Psychological*			
Salaries	\$104,500	\$111,400	\$6,900
Equipment	\$0	\$0	\$0
Contractual	\$3,000	\$3,000	\$0
Supplies	<u>\$8,000</u>	<u>\$8,000</u>	<u>\$0</u>
* Psychologists, testing			
supplies			
	\$115,500	\$122,400	\$6,900

Increase in contractual obligations - Includes summer days

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Social Work*			
Salaries	\$52,500	\$55,500	\$3,000
Equipment	\$0	\$0	\$0
Contractual	\$300	\$300	\$0
Supplies	<u>\$200</u>	<u>\$200</u>	<u>\$0</u>
* Social Worker,			
Counseling services-			
BOCES	\$53,000	\$56,000	\$3,000

Increase in contractual obligations - Includes summer days

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Co-Curricular*			
Salaries	\$48,800	\$50,000	\$1,200
Equipment	\$0	\$0	\$0
Contractual	\$0	\$0	\$0
Supplies	<u>\$400</u>	<u>\$400</u>	<u>\$0</u>
* Department Heads,			
Chaperones, Extra-			
Curricular supplies	\$49,200	\$50,400	\$1,200

Increase in contractual obligations

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Athletics*			
Salaries	\$255,000	\$277,000	\$22,000
Equipment	\$6,000	\$8,000	\$2,000
Contractual	\$76,700	\$75,700	(\$1,000)
Supplies	<u>\$8,000</u>	<u>\$10,000</u>	<u>\$2,000</u>
* Coaching, Officials,			
Awards, Chaperones,			
Uniforms, Supplies	\$345,700	\$370,700	\$25,000

Increase in estimated chaperones – Additional coaches from 2022-2023 added – Increase in equipment and supplies requests

TRANSPORTATION

	2022-2023	2023-2024	Increase /
	Budget	Proposed	(Decrease)
Transportation Salaries Contractual Bus Runs	\$55,000	\$58,400	\$3,400
	\$11,200	\$26,500	\$15,300
	<u>\$1,356,500</u>	<u>\$1,510,000</u>	<u>\$153,500</u>
	\$1,422,700	\$1,594,900	\$172,200

Increase in contractual obligations - Increase in rates for bus runs (CPI) - Increase in number of runs based on current placements - Increase in Monroe 1 BOCES transportation - Anticipated change to occasional driver regulations

DEBT SERVICE

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Debt Service Principal Interest	\$955,000 <u>\$530,100</u>	\$1,000,000 <u>\$485,500</u>	\$45,000 (\$44,600)
	\$1,485,100	\$1,485,500	\$400

Actual interest and principal payments on debt obligations

TRANSFERS

	2022-2023	2023-2024	Increase /
	Budget	Proposed	(Decrease)
Transfers *Federal Funds, School Lunch Fund	\$37,000	\$37,000	\$0

District portion of Federal programs (summer program) - School Lunch Fund

EMPLOYEE BENEFITS

	2022-2023 Budget	2023-2024 Proposed	Increase / (Decrease)
Retirement	\$1,072,637	\$1,101,509	\$28,872
FICA	\$777,873	\$803,176	\$25,303
Worker Comp	\$70,500	\$63,000	(\$7,500)
Life Ins	\$15,100	\$17,100	\$2,000
Unemployment	\$12,000	\$12,000	\$0
Disability	\$25,000	\$25,000	\$0
Health	\$2,630,000	\$2,725,000	\$95,000
Total	\$4,603,110	\$4,746,785	\$143,675

EMPLOYEE BENEFITS

Decrease in Teachers' Retirement Rate

Increase in Employees' Retirement Rate

Decrease in Workers Compensation based on actual data

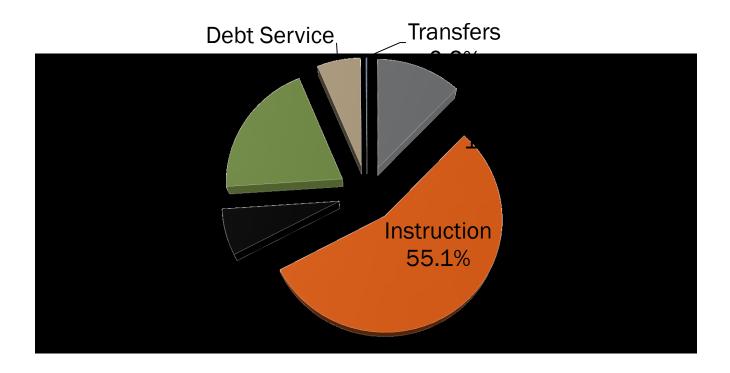
Increase in Life Insurance due to contractual changes

Increase in Health Insurance due to a rate increase

SUMMARY

	2022-2023	2023-2024 Proposed	Increase / Decrease
General Support	\$2,685,204	\$2,922,360	\$237,156
Instruction	\$12,509,886	\$13,254,455	\$744,569
Transportation	\$1,422,700	\$1,594,900	\$172,200
Employee Benefits	\$4,603,110	\$4,746,785	\$143,675
Debt Service	\$1,485,100	\$1,485,500	\$400
Transfers	\$37,000	\$37,000	\$0
Total	\$22,743,000	\$24,041,000	\$1,298,000

SUMMARY



2023-2024 PROPERTY TAX CAP CALCULATION

Warsaw Central School District		
2023-2024 Property Tax Levy Limit		
Tax Levy 2022-2023	\$	7,384,204
x Tax Base Growth Factor	\$	1.0072
Tax Levy w/ Growth Factor	\$	7,437,370
+ PILOT 2022-2023	\$	139,937
-Exemptions 2022-2023	\$	-
Adjusted Levy	\$	7,577,307
*Allowable Growth Factor		1.0200
	\$	7,728,853
-PILOTS 2023-2024 Estimate	\$	179,813
+Carryover(calculated)	\$	115,811
Tax Levy Limit	\$	7,664,850
TRS Exemption	\$	_
ERS Exemption		
+2023-2024 Exemptions	\$	_
Tax Levy Threshold	\$	7,664,850
2023-2024 Levy Limit	\$	7,664,850
2022-2023 Tax Levy	\$ \$	7,384,204
	\$	280,646

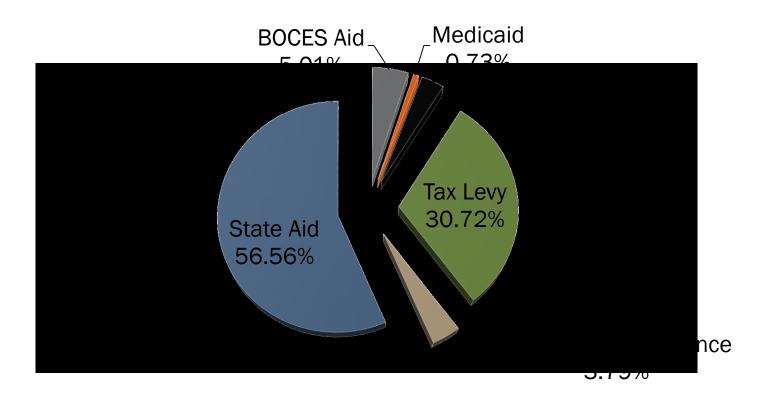
STATE TAX LEVY LIMIT

- New York State instituted a tax levy limit (commonly referred to as a "cap") that provides a state formula to establish a levy limit that determines if a simple majority or a super (60%) majority will be required for passage of the annual budget vote.
- The levy limit for Warsaw Central School for 2023-2024 was calculated to be 3.80%, which would have allowed for \$280,646 in additional property taxes to be raised.
- The proposed budget levy increase for 2023-2024 is 0.00%. The tax levy is proposed to remain at the 2022-2023 level; a simple majority will be required for passage.

2023-2024 ANTICIPATED REVENUE

	2022-2023 Actual Budget	2023-2024 Estimated	Increase / Decrease
State Aid	\$12,059,217	\$13,597,964	\$1,538,747
BOCES Aid	\$1,291,873	\$1,205,090	(\$86,783)
Medicaid	\$125,000	\$175,000	\$50,000
Miscellaneous	\$722,940	\$767,000	\$44,060
Property Tax Levy	\$7,384,204	\$7,384,204	\$0
Reserves & Fund Balance	\$1,159,766	\$911,742	(\$248,024)
Total Revenue	\$22,743,000	\$24,041,000	\$1,298,000

REVENUE SUMMARY



ESTIMATED TAX RATE - SCHOOL

Tax Levy Increase of 0.0%

2022-2023 Tax Levy \$7,384,204 \$16.979765

2023-2024 Tax Levy \$7,384,204 <u>\$16.979765</u>

Increase \$.00000

Impact of increase on \$100,000 Assessment \$0.00

Based on true value and no changes to last year's assessments

ESTIMATED TAX RATE - LIBRARY

Increase of 3.112 %

2022-2023 Tax Levy \$43,963 \$.100678

2023-2024 Tax Levy \$45,331 <u>\$.104237</u>

Increase \$.003559

Impact on \$100,000 Assessment \$0.36

Based on true value and no changes to last year's assessments

Regular Meeting March 28, 2023

The regular meeting of the Warsaw Central School Board of Education was called to order at 6:30 p.m. in the Elementary Building by Mr. Robb, President.

Call to Order

Members Present: Mr. Robb, Mrs. Royce, Mr. Tarbell, Mrs. Tangeman, Mrs. Baker, Mr. Grover, Mr. McGinnis.

Roll Call

Members Absent: None

Others Present: Mr. Wilkins, Ms. Grisewood, Mrs. Monahan, Mrs. Burnham, Mr. Ellis, Mrs. D'Amico, Mr. Webb, Mr. Winchip, Mr. Barks, one Student and Parent, Mrs. Conley.

Mr. Robb led the Pledge of Allegiance to the Flag.

Pledge to Flag

Athletics Presentation - Mr. Winchip presented "What's New in Athletics?" He discussed new coach's orientation, coaching certifications and requirements, as well as his tracking system related to it all. He stated he has arranged to have an instructor come in April to certify coaches in CPR and AED training. He explained that he has updated the Athletics tab of the District website to include fillable forms. He noted that sports sign ups can now be done digitally, as well as providing emergency contact information that the coaches may need. Mr. Winchip also discussed dual sport participation guidelines, which became effective in the fall of 2020.

Spotlight

Moved by Mr. Grover, seconded by Mr. McGinnis that the Board approve the minutes for the meetings of March 14, 2023, as written. Motion Carried: Yes 7, No 0, Abstain 0.

3/14/23 Minutes Approved

The Board reviewed the list of bills dated February 24, 2023.

Lists of Regular Bills Reviewed

The Board reviewed the Appropriation Status Report and Revenue Status Reports for February 2023.

Approp. Status and Revenue Status Reports Reviewed

Moved by Mrs. Tangeman, seconded by Mr. Grover that the Board accept the Treasurer's Reports as of February 2023. Motion Carried: Yes 7, No 0, Abstain 0.

Treasurer's Reports Accepted

2023-24 Budget Presentation - Ms. Grisewood presented part 2 of the proposed 2023-24 budget looking at the curriculum and teaching portions. She noted she will have the final budget for adoption at the April 11, 2023 meeting.

Supt.'s Reports

99 Linwood Avenue Potential Property Purchase Presentation – Mr. Wilkins explained that the District was given the opportunity to purchase a 1.88-acre parcel with a 15,600 sq. ft. metal framed building with concrete owned by Fairview Realty Company that sits adjacent to the District's land locked property. They have allowed the District to use the area for parking during sports events and to store some supplies. Mr. Wilkins stated this is something the District has looked at for years and he shared the rationale of the purchase and potential use of it. He stated it will be Proposition 3 for the vote in May; there will be a public meeting on May 2, 2023 to present the proposal and answer any questions. Mr. Wilkins reviewed the

District's current storage use, which is minimal, and he compared the cost of a new build noting that the District does not have the land space for a new structure.

Mr. Wilkins also announced that the District had received an invitation to attend the BOCES annual meeting on April 12, 2023 and he extended the invitation to the Board of Education Members as well. He noted that the Board Members had received a meeting packet to review prior to the BOCES Budget and Board Candidate vote at the District's Board meeting on Monday, April 24, 2023.

Mr. Wilkins reported that work has begun on the Elementary School Library emergency project repairs and the carpet will be installed next week. He also discussed the Referendum Capital Improvement Project.

Lastly, Mr. Wilkins stated the Drama Club musical production, "Bright Star" will run this Thursday and Friday evening at 7pm. He invited people to attend and stated he is looking forward to seeing it.

Moved by Mr. Tarbell, seconded by Mrs. Baker that the Board accept, with appreciation, the \$500 Utica National's School Safety Excellence Award from the Utica National Insurance Group. Motion Carried: Yes 7, No 0, Abstain 0.

Moved by Mr. McGinnis, seconded by Mrs. Baker that the Board approve the Young & Wright Architect agreement for the emergency library project repairs, and authorize the Superintendent to execute said agreement. Motion Carried: Yes 7, No 0, Abstain 0.

Moved by Mrs. Baker, seconded by Mrs. Tangeman that the Board approve the Transportation Services agreement, and authorize the Superintendent to execute said agreement. Motion Carried: Yes 7, No 0, Abstain 0.

Moved by Mr. Tarbell, seconded by Mr. McGinnis that, the Board approve the contract with Fisher Associates regarding the Proposal for Environmental Consulting Services for the WCSD 2023 Capital Improvements Project and Potential Property Purchase as executed by the Superintendent. Motion Carried: Yes 7, No 0, Abstain 0.

Moved by Mrs. Baker, seconded by Mr. Grover that the Board adopt the following resolution:

A RESOLUTION, OF THE BOARD OF EDUCATION OF THE WARSAW CENTRAL SCHOOL DISTRICT, WYOMING COUNTY, NEW YORK (THE "DISTRICT"), DATED MARCH 28, 2023 (1) DETERMINING THE DISTRICT'S ACQUISITION OF PROPERTY TO BE AN UNLISTED ACTION WITHOUT SIGNIFICANT IMPACTS UNDER THE NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT; (2) AUTHORIZING THE ACQUISITION (AND THE FORM OF CONTRACT) OF A CERTAIN PARCEL OF REAL PROPERTY LOCATED IN WARSAW, NEW YORK, BEING LOCATED AT 99 LINWOOD AVENUE (AT AN ESTIMATED MAXIMUM PURCHASE PRICE OF \$370,000) AND (3) CALLING FOR THE SUBMISSION, TO THE VOTERS OF A PROPOSITION AUTHORIZING THE PURCHASE, AND DIRECTING THAT SUCH

Utica School Safety Award Accepted

Young & Wright Architect Agreement Approved

Transportation Agreement Approved

Fisher Assoc. 2023 CIP Environmental Consulting Proposal Approved

99 Linwood
Property SEQR,
Contract
Approval &
Proposition
Resolution
Adopted

PROPOSITION BE INCLUDED IN THE DISTRICT'S NOTICE OF ANNUAL MEETING AND VOTE.

WHEREAS, the Board of Education (the "Board") of the Warsaw Central School District, Wyoming County, New York (the "District") believes that it is in the best interest of the District (and other persons utilizing District-owned properties and facilities) to purchase a certain parcel of real property in Warsaw, New York (the "Acquisition"), consisting of real property located at 99 Linwood Avenue, bearing SBL No. 73.19-1-27.1 (the "Property"); and

WHEREAS, the District and the Board are the "Lead Agency" and an environmental review of this Unlisted Action has been conducted pursuant to the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the District and Board have duly considered the action, the Environmental Assessment Form, the criteria for determining whether the action will not have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, and such other information deemed appropriate; and

WHEREAS, the District and Board have identified the relevant areas of environmental concern, have taken a hard look at these areas, and have made a reasoned elaboration of the basis for the SEQRA determination; and

WHEREAS, the District intends to acquire the Property for District purposes as may be determined by the Board; and

WHEREAS, the Acquisition is subject to certain contingencies being met, including the receipt of the approval of the Acquisition by the qualified voters of the District; and

WHEREAS, the Superintendent of Schools (the "Superintendent") has undertaken negotiations with the owner of the Property on behalf of the District, and has presented to the Board the proposed form of Contract for the acquisition of the Property (the "Contract"); and

WHEREAS, in consideration for the acquisition of the Property, the District will pay an estimated maximum purchase price of \$370,000, pursuant to the terms of the Contract; and

WHEREAS, the Board has reviewed the Contract and is satisfied therewith, and wishes to authorize the Superintendent to enter into the Contract on behalf of the District (subject, however to the approval of the District's voters, certain conditions set forth in the Contract, and upon such other terms and conditions as the Board shall deem appropriate);

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF THE DISTRICT, AS FOLLOWS:

SECTION 1. The SEQRA Unlisted Action of approving the Contract with Seller regarding the Property will not have a significant adverse impact on the environment.

SECTION 2. The attached SEQRA Negative Declaration, incorporated herein by reference (see Exhibit A attached hereto), is issued and adopted for the reasons stated in the attached Negative Declaration, and the Environmental Assessment Form is also incorporated by reference.

SECTION 3. The Superintendent of Schools is hereby authorized to sign and file all documents to comply with SEQRA.

SECTION 4. The Board hereby endorses and approves the Contract in substantially the form presented, and the Superintendent's execution and delivery of the Contract is hereby approved and ratified by the Board (subject to all of the contingencies contained therein and with such non-material amendments, additions or alterations as may, in the discretion of the Superintendent of Schools and/or the District's counsel, be deemed appropriate). The Board authorizes and directs the Superintendent to proceed with the implementation of all steps reasonably necessary and appropriate to allow for the District's performance of the Contract, and to take all such actions and execute all such additional documents as may be reasonably necessary in accordance with the terms of the Contract.

SECTION 5. The District is hereby authorized to undertake the Acquisition pursuant to the terms of the Contract and subject to all contingencies contained therein, and all actions heretofore taken by District officials in this regard are hereby ratified.

SECTION 6. The Board plans to finance the cost of the Contract by the expenditure of available funds of the District, if the Contract is approved by the qualified voters of the District.

SECTION 7. A proposition for the approval or disapproval of the Contract will be submitted to the qualified voters of the District at the annual District meeting and vote that is anticipated to be held on May 16, 2023 (or at such later date, or under such alternative arrangements, as may be provided by law).

SECTION 8. That provisions in substantially the following form (subject to final review and approval of the appropriate District officials and the District's counsel) shall be added to the District's notice of annual meeting and vote for 2023, to-wit:

PROPOSITION NO. 3 PURCHASE OF REAL PROPERTY

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education (the "Board") of the Warsaw Central School District, Wyoming County, New York (the "District") is hereby authorized to purchase a parcel of real property commonly known as 99 Linwood Avenue, Warsaw, New York, SBL No. 73.19-1-27.1 for the price of \$370,000, subject to certain conditions set forth in the purchase contract between the parties, and upon such other terms and conditions as the Board shall deem appropriate, with such expenditures to be made from available funds of the District, without the necessity of borrowing.

This paragraph also needs to go in the notice underneath the propositions:

NOTICE IS ALSO GIVEN, that an Environmental Assessment Form has been completed for the purchase of property that is the subject of Proposition No. 3 above, which is an Unlisted action under the State Environmental Quality Review Act ("SEQRA"), a thorough review of such potential environmental impacts for the purchase of property has been undertaken, it has been found that such purchase of property will not result in a significant adverse impact on the environment, and a reasoned elaboration of the SEQRA review and findings has been provided in a Negative Declaration.

SECTION 9. This resolution shall take effect immediately.

Motion Carried: Yes 7, No 0, Abstain 0.

Moved by Mr. Grover, seconded by Mr. Tarbell that the Board appoint Mrs. Royce as Clerk Pro Tem for the remainder of the Board Meeting. Motion Carried: Yes 7, No 0, Abstain 0.

Clerk Pro Tem Appointed

The District Clerk was dismissed at 7:09 p.m. and the following took place as recorded by Mrs. Royce, Clerk Pro Tem.

Tawnnee Conley District Clerk

Moved by Mrs. Tangeman, seconded by Mr. Grover that the Board enter Executive Session at 7:09 p.m. for the purpose of discussing collective negotiations pursuant to article 14 of Civil Service Law. Motion Carried: Yes 7, No 0, Abstain 0.

Executive Session

Moved by Mr. McGinnis, seconded by Mrs. Tangeman that the Board resume regular session at 8:06 p.m. Motion Carried: Yes 7, No 0, Abstain 0.

Regular Session

Moved by Mrs. Baker, seconded by Mr. McGinnis that the Board approve the special education placement recommendations, as follows:

Special Education Placements Approved

Committee on Special Education (CSE)					
Date of Meeting/	Student Number(s)				
Amendment					
3/8/23	900-37-6024				
3/13/23	900-37-7321				
3/15/23	900-37-7066				
3/16/23	900-37-5790; 900-37-6503				
Sub-Committee or	n Special Education (SCSE)				
Date of Meeting/	Student Number(s)				
Amendment					
3/8/23	900-37-5616				
3/13/23	900-37-7148				
3/15/23	900-37-6432				
3/16/23	900-37-6085				
Committee on Pre-Sc	Committee on Pre-School Special Education (CPSE)				

Date of Meeting/	Student Number(s)
Amendment	
3/1/23	900-37-7280
3/15/23	900-37-7333
3/22/23	900-37-7139 (A)

(A) = Amendment Agreement – No Meeting

Motion Carried: Yes 7, No 0, Abstain 0.

Moved by Mr. Grover, seconded by Mr. Tarbell that, upon the recommendation of the Superintendent, the Board approve Personnel Schedule 548, as presented. Motion Carried: Yes 7, No 0, Abstain 0.

Personnel Schedule 548 Approved

Moved by Mr. Tarbell, seconded by Mr. Grover that the regular meeting of the Warsaw Central School Board of Education be adjourned at 8:07 p.m.; subject to the call of the President. Motion Carried: Yes 7, No 0, Abstain 0.

Adjournment

Mrs. Gail E. Royce Clerk Pro Tem Form Preparer Name:

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.*****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website: http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/.

Please also submit an electronic version (PDF or Word) of your school district's 2023-24 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 24, 2023

KARI GRISEWOOD

Preparer's Telephone Number: (585) 785-8000 **Budgeted Proposed Budget** Percent **Shaded Fields Will Calculate** 2022-23 2023-24 Change (A) (B) (C) Total Budgeted Amount, not including Separate Propositions 22,743,000 24,041,000 5.71 A. Proposed Tax Levy to Support the Total Budgeted Amount¹ 7,384,204 7,384,204 B. Tax Levy to Support Library Debt, if Applicable 0 0 o C. Tax Levy for Non-Excludable Propositions, if Applicable² 0 D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if 0 0 Applicable 7,384,204 E. Total Proposed School Year Tax Levy (A+B+C-D) 7,384,204 0.00 F. Permissible Exclusions to the School Tax Levy Limit 0 G. School Tax Levy Limit, Excluding Levy for Permissible 7,720,721 7,664,850 Exclusions³ H. Total Proposed Tax Levy for School Purposes, Excluding Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax 7,384,204 7,384,204 Cap Reserve (E-B-F+D) I. Difference: (G-H);(negative value requires 60.0% voter 336,517 280,646 approval)2 **Public School Enrollment** 850 829 -2.47 Consumer Price Index 8.0

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2023-24, includes any carryover from 2022-23 and excludes any tax levy for library debt or prior year reserve for

	Actual 2022-23 (D)	Estimated 2023-24 (E)
ljusted Restricted Fund Balance	9,452,676	5,976,884
igned Appropriated Fund Balance	726,766	586,742
sted Unrestricted Fund Balance	909,718	961,640
sted Unrestricted Fund Balance as a ent of the Total Budget	4.00 %	4.00 %

Schedule of Reserve Funds

Reserve Type Reserve Name

Reserve Description * 3/31/23 Actual Balance 6/30/23 Estimated Ending Balance

Intended Use of the Reserve in the 2023-24 School Year (Limit 200 Characters)**

Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	CAPITAL	For the cost of any	1,587,557	1,160,226	A portion to be used
	RESERVE FUND 2021	-object or purpose for which bonds may be issued.			on a successful project vote in May 2023. No intended use in 2023-2024
Capital	CAPITAL RESERVE 2015	For the cost of any object or purpose for which bonds may be issued.	2,948,461	0	The balance to be used upon a successful capital project vote in May 2023. No intended use in 2023-2024
Repair		For the cost of		·····	
		repairs to capital improvements or equipment.		1	
Workers	RESERVE FOR	For self-insured	593,203	593,203	To cover anticipated
Compensation	WORKERS COMPENSATION	Workers Compensation and benefits.			annual appropriation of the 2023-24 school year. Estimate of \$63,000.
		TFor reimbursement	280,693	280,693	To cover anticipated
Insurance	INSURANCE RESERVE	to the State Unemployment Insurance Fund.			annual appropriation of th e 2023-24 school year. Estimate of \$12,000.
Reserve for Tax	(For the gradual use	•		
Reduction		of the proceeds of the sale of school district real property	<i>y</i> .		
Mandatory	RESERVE FOR	For proceeds from	604,647	604,647	No intended use in
Reserve for Debt Service	DEBT	the sale of district capital assets or improvement, restricted to debt service.			2023-2024

Insurance		For liability, casualty, and other]
		types of uninsured losses.			
Property Loss + (add)		To cover property loss.]
Liability		To cover incurred liability claims.]
Tax Certiorari	TAX CERTIORARI RESERVE	For tax certiorari settlements.	145,902	145,902	No intended use in 2023-2024
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.]
Employee Benefit Accrued Liability	EBLAR	For accrued 'employee benefits' due to employees upon termination of service.	538,679	538,679	No intended use in 2023-2024
Retirement Contribution	RESERVE FOR RETIREMENT CONTRIBUTIONS	For employer retirement contributions to the State and Local Employees' Retirement System.	2,119,734	2,019,734	To cover part of the anticipated annual appropriation of the 2023-2024 school year. Estimate of \$100,0 00.
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year]
Single Other Reserve	TRS RESERVE FOR RETIREMENT CONTRIBUTIONS	For employer retirement contributions to the NYS Teachers' Retirement System	633,800	633,800	To cover part of the anticipated annual appropriation of the 2023-24 school year. Estimate of \$100,000.

* NYSED Reserve Guidance:

http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance: http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds

**Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2023-24. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.

Save	Reset	Save & Ready



Warsaw Public Library 130 North Main Street Warsaw, New York 14569 Phone 585-786-5650

February 7, 2023

Ms. Kari Grisewood, District Treasurer Warsaw Central School 153 Buffalo Street Warsaw, NY 14569 Cc: Jeanine Cushman

Dear Ms. Grisewood:

The Warsaw Public Library Board of Trustees requests an increase in the sum collected by the Warsaw Central School District for the Warsaw Public Library from \$43,963.00 to \$45,331.00 for the year 2023. Thank you for your assistance with this important endeavor. Please contact us if you have any questions.

Peter Robinson Board President

Lisa Gricius Director

Board Recommendation Sheet for *April 11, 2023* Personnel Schedule 549

egory LastName:	Type of Action	Cert. Status	Certification Area:	Tenure Area:
First Name:		FTE/Hours	Step/Pay	Prob. Period/Effective Date
M.I. or Name:	:			
pport Staff				
Position Title: Cleaner				
Venezia	Leave (Medical-FMLA)	None	NA	ΝΛ
Britany				
Marie		NA	NA	March 28, 2023 to 4-6 weeks
	Tarres (Maddant PMT A)	Provisional	Teaching Assistant Level One	Teaching Assistant
Skrzypek Barbara	Leave (Medical-FMLA)		·	•
- -	Leave (Medical-PMLA)	NA	NA	May 31, 2023 to July 26, 2023
Barbara	Leave (Medical-PMLA)		·	·
Barbara Jean			·	·
Barbara Jean acher			·	•
Barbara Jean acher Position Title: Element	ary	NA	NA	May 31, 2023 to July 26, 2023

PRINTED:		April 5, .	<u> 2023 </u>
Category La	astName:	Tv	ne of

tegory LastName:	Type of Action	Cert. Status	Certification Area:	Tenure Area:
First Name:		FTE/Hours	Step/Pay	Prob. Period/Effective Date
M.I. or Name:				
acher				
Position Title: Special Williams	Appointment	Pending	Special Education	Special Education
Micah	(Probationay)(Pending Certification)			